

A. Instructions to Examination Candidates

Please read these instructions carefully. A candidate who breaches any of the Examination Regulations will be liable to disciplinary action including (but not limited to) suspension or expulsion from the test

Personal Belongings

- All your personal belongings (such as bags, pouches, ear/headphones, laptops etc.) must be placed at the designated area outside the examination hall. Please do not bring any valuable belongings except the essential materials required for the examinations.
- Any unauthorised materials, such as books, paper, documents, pictures and electronic devices with communication and/or storage capabilities such as tablet PC, laptop, smart watch, portable audio/video/gaming devices mobile Phone etc. are not to be brought into the examination hall.
- All materials and/or devices which are found in violation of any examination regulations will be confiscated.
- The University will not be responsible for the loss or damage of any belongings in or outside the examination hall.

At the Start of the Examination

- **Do NOT** turn over the question paper placed on your desk until instructed to do so at the time of commencement of the examination.
- Please place your identification documents (Fee Slip), CNIC at the top right corner of your examination desk for the marking of attendance and verification of identity during the examination.
- Please check that you have the correct question paper and read the instructions printed on your examination question paper carefully.
- All examinations are anonymous. Therefore, do not write your name on the answer book. You should write only your Name, Father Name, CNIC number the space provided on the cover of each answer Sheet. Providing incorrect/illegible information could risk your answer Sheet being considered void.

During Examination

- You are not allowed to communicate by word of mouth or otherwise with other candidates (this includes the time when answer scripts are being collected).
- Please raise your hand if you wish to communicate with an invigilator.
- Unless granted permission by an invigilator, you are not allowed to leave your seat.
- Once you have entered the examination hall, you will not be allowed to leave the hall until **one hour** after the examination has commenced.
- If, for any reason, you are given permission to leave the hall temporarily, you must be accompanied by an invigilator throughout your absence from the examination hall.
- All answers should be written blue pen.

At the End of the Examination

- You are **NOT** allowed to leave the examination hall during the last **15 minutes** of the examination and during the collection of the answer scripts. All candidates must remain seated throughout this period for invigilators to properly account for all answer scripts to be collected.
- Do **NOT** continue to write after the examination has ended. You are to **remain seated quietly** while your answer scripts are being collected and counted.
- No papers, used or unused, may be removed from the examination hall. You may take your own copy of answer sheet with.
- Once dismissed, you should leave the examination hall quickly and quietly. Remember to

take your personal belongings with you.

B. Cheating

The University takes a serious view of cheating. All students are to take note of the written examination instructions issued as well as the announcements made during examinations.

A candidate who is suspected of cheating in examinations is liable to disciplinary action including (but not limited to) suspension or expulsion from the University. All materials and/or devices which are found in violation of any examination rules and regulations will be confiscated.