



**Office of Research, Innovation and Commercialization
(ORIC)
Federal Urdu University of Arts Science & Technology**

Conflict of Interest (COI) Disclosure Form (HEC/ORIC Compliant)

In line with HEC ORIC Guidelines & University COI Policy
Applicability: All faculty, researchers, staff, and students involved in sponsored research, consultancy, commercialization, or industry collaboration.

Submission Timing: At proposal stage, annually thereafter, and within 30 days of any material change.

Section A: Applicant Information

- **Name:** _____
- **Designation:** _____
- **Employee ID (if applicable):** _____
- **Department/Institute:** _____
- **Campus:** _____
- **Email:** _____
- **Contact No.:** _____

Section B: Project / Activity Details

- **Project Title:** _____
- **Type:** Research Grant Consultancy Clinical Study Commercialization/Startup
 Other: _____
- **Funding Agency / Industry Partner:** _____
- **Project Duration:** From _____ To _____
- **Total Budget (PKR):** _____
- **Role of Applicant:** PI Co-PI Team Member Advisor

ORIC Office, MSc. Block Gulshan-E-Iqbal Campus, University Road, Karachi.

director.oric@fuuast.edu.pk



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Section C: Disclosure Categories (Tick all that apply)

1. Financial Interest (Significant Financial Interest – SFI)

- Equity/Stocks/Ownership in related entity
- Paid consultancy/honoraria
- Intellectual Property (patents, licenses, royalties)
- Gifts/benefits exceeding policy threshold

Details (entity, nature, approximate value/threshold band):

2. Conflict of Commitment

- External employment/appointments exceeding permitted limits
- Time allocation affecting university duties

Details:

3. Personal/Professional Relationships

- Relationship with vendor/supplier
- Relationship with student/trainee/subcontractor
- Supervisory or evaluative conflict

Details:

4. Use of University Resources for Private Gain

- Use of labs, equipment, staff, or data for external benefit without approval

Details:

5. No Conflict of Interest to Declare



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Section D: Assessment of Risk Level (Self-Assessment)

- Low (remote/immaterial)
- Moderate (manageable with controls)
- High (requires strict oversight/recusal)

Justification:

Section E: Management & Mitigation Plan

(As per HEC ORIC best practices: disclosure, recusal, independent oversight, divestiture, modification of role, etc.)

- Recusal from procurement/selection/award decisions
- Independent review/oversight committee
- Public disclosure in publications/presentations
- Adjustment of duties/role separation
- Divestiture/cessation of conflicting interest
- Other: _____

Detailed Plan:

Section F: Certification by Applicant

I certify that the information provided is true, complete, and accurate in accordance with HEC ORIC guidelines and FUUAST policies. I agree to comply with all applicable regulations and to update this disclosure promptly upon any change.

- **Signature:** _____
- **Name:** _____
- **Date:** _____

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Section G: Head of Department (HoD) Review

- **Comments/Recommendation:** _____

Recommended Recommended with Conditions Not Recommended

- **Name & Signature (HoD):** _____
- **Date:** _____

Section H: ORIC Review & Decision

- **COI Committee Assessment:** No COI Manageable COI Significant COI
- **Conditions (if any):** _____

Approved Approved with Conditions Not Approved

- **Reviewed By (ORIC):** _____
- **Designation:** _____
- **Signature:** _____
- **Date:** _____

Section I: Record & Compliance Tracking

- **Disclosure ID:** _____
- **Version:** _____
- **Next Review Due:** _____

Confidentiality Notice: Information provided will be used solely for compliance and governance under HEC and FUUAST policies and will be handled confidentially.

Note: Non-disclosure or misrepresentation may result in administrative action as per university and HEC regulations.